

## **WELCOME TO THE AMERICAN MINI STORAGE**

We are practicing safe distancing per the CDC's guidelines to help mitigate the spread of COVID-19 Virus. As such we are not inviting people into our office at this time. Payments can be made as follows:

**OVER THE PHONE PAYMENTS:** Phone Payments via a credit or debit card.

**PAYMENT BY CHECK / MONEY ORDER:** Check payments can be made by mail or through our drop slot; either way kindly remember to put your Building Letter and Unit Number on the Memo Line of the Check.

**CASH PAYMENTS:** Cash Payments can be made during our Office Operation Hours, provided a Manager is notified prior to the Payment leaving the hands of the Payor and there is visibility between the Manager and the Payor to verify the correct amount being provided by the Payor and any change being given by the Manager to the Payor can also be identified to eliminate any discrepancy.

**DEFAULT PAYMENTS:** Default Payments can be made as described in the above Cash Payments. Default Payments during this COVID 19 Virus can also be made by Credit Card as follows:

The Cardholder is present. The Manager is present. The Card is a Chipped Card and the Chip is functional. The Card can be passed through the Mail Slot to Manager. The Card can be processed for the amount owed via the Chip Technology. The Card and its Receipt is sent back from Manager to Payor through Mail Slot. The Receipt is Signed by Cardholder and passed back to Manager through Mail Slot.

If you do not know your balance and need this information, kindly call us at 760-743-1230, so we may better assist you.

If you wish to inquire about a New Rental, please do call us at 760-743-1230, so we can better assist you with your inquiry.

We at AMERICAN MINI STORAGE greatly appreciate your patronage and will continue to do our best to help you and your storage needs. Please follow the common sense guidelines from the CDC, as listed in the posting.

Thank You,

AMERICAN MINI STORAGE

760-743-1230